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Douglas County Public Library Board of Trustees Meeting Notice and Agenda

September 21, 2022

The Douglas County Public Library Board of Trustees will meet at **11:00 a.m.** on **Tuesday, September 27, 2022** in the **Meeting Room of the Zephyr Cove Library, 233 Warrior Way, Zephyr Cove, NV.** The meeting will be in-person and will not be simultaneously streamed via YouTube or Zoom®. Below is an agenda of all items scheduled for consideration.

Agenda

The Library Board encourages the respectful consideration of all views by members of the public. In order to ensure that every individual desiring to speak before the Library Board has the opportunity to express his or her opinion, it is requested that the audience refrain from disruptive behavior that may interrupt, interfere or prevent the speaker from commenting on items that are for possible action by the Library Board.

1. **Public comments. [No Action]**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees. Public comment will not be taken on agenda discussion items because a public hearing is not legally required.

Public Comment is limited to five (5) minutes per speaker. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If members of the public wish to comment on a specific agenda item scheduled for action, please make comments when the Library Board of Trustees considers that item and the item is opened for public comment.

2. **For possible action.** Discussion on approval of the agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

3. **For possible action.** Discussion on approval of the minutes of the August 2, 2022 regular meeting and the August 23, 2022 Strategic Plan Organizational Workshop.

4. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting.

- a. For possible action. Approval of Gift fund claims
 - i. July 2022
 - ii. August 2022
 - iii. September 2022

5. For possible action. Discussion and review of Budget Performance Report summary and Gift Fund summary.

- a. 7/31/2022
- b. 8/31/2022

6. For possible action. Discussion on adoption of an Organizational Strategic Plan for the Douglas County Public Library and authorize the Library Director to make typographical/grammar changes and other non-substantive error corrections as appropriate.

7. For possible action. Discussion on accepting the insurance claim funds received from Douglas County's insurance carrier in the amount of \$117,323 to replace and/or buy additional titles and approve a request for the BOCC to augment the Services and Supplies budget.

8. For possible action. Discussion and update on the flooring replacement for the Minden Library, including but not limited to estimates and selection of flooring.

9. For possible action. Discussion on the November 4th and November 9th, 2022 Tiny Art Show and reception, including but not limited to programs, displays, informational handouts and hospitality.

10. For possible action. Update on the Library Director's progress and achievements during his first 90-days and setting of specific expectations and objectives for the upcoming calendar year.

11. For possible action. Discussion on setting communication expectations between the Library Director and Library Board of Trustees, including informational bi-weekly email reports, in-person updates or other avenues consistent with Nevada's Open Meeting Law.

12. For discussion only. Library Director's monthly report on library operations and statistical report from staff.

13. Closing public comments.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment has not already been taken.

14. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted at or before 9:00 a.m. on the third working day before the meeting at the following locations:

Douglas County Library, 1625 Library Lane, Minden NV, <https://library.douglascountynv.gov/>
Douglas County website, https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1
State of Nevada website, <https://notice.nv.gov>

Supporting materials are available at the Minden Library, 1625 Library Lane, Minden, NV or at the Douglas County website address listed above. A request for copies of the supporting materials may be directed to:

Veronica Hallam, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
vhallam@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate members of the public who are disabled and wish to attend the meeting. Please contact Veronica Hallam at 782-9841 before September 27, 2022 for arrangements.